



## WEB TECHNICAL SUPPORT ROLE

**CLOSING DATE 30<sup>TH</sup> OCTOBER 2020**

**Contract:** 12 months (possibility to extend)

**Type:** Part time or full time (part time 24 hours, full time 37.5 hours)

**Salary:** £18,000 - £24,000 negotiable depending on skills and experience (salary)

**Location:** Our office is located in Aberystwyth

### About the Role

We are looking for someone to join us to assist with general web admin tasks and web development at the company, among other aspects. The ideal candidate will bring energy to the role, new ideas and collaborative thinking. We pride ourselves on working with a range of companies, businesses and charities across Wales and beyond, and we do this with high standard of customer services, as well as a Welsh language service at all times.

The role is varied and will include delivering new websites for clients, along with general maintenance of existing client websites. Where possible training will be provided. We've listed below some typical tasks that would be expected of you.

The contract is for 12 months initially including a 3 month probation period, with a possibility to extend the role after this period.

We will support you with training opportunities and qualifications where relevant, and support your personal development.

### About Us

Gwe Cambrian Web are a well established web design & digital marketing company, specialising in providing bilingual websites and digital marketing services. We pride ourselves in using the Welsh language throughout our business, and enabling more of the language to be seen online.



**Your tasks will/may include:**

- CMS (specifically WordPress) setup / installing, migrating and updating
- Software testing
- Technical support
- Technical documentation writing
- Customer interactions (phone and email)

**Required:**

- Fluent in Welsh & English
- Web development skills
- Comfortable working to deadlines
- Ability to work well in a team, as well as by yourself
- Good communication skills

**Knowledge Required:**

- WordPress development
- PHP + MySQL
- Server backend (e.g. cPanel)

To apply, please send a covering letter outlining your experience and how you meet the requirements, and CV to Kerry at [info@Cambrianweb.com](mailto:info@Cambrianweb.com).

If you have any questions about this role, please contact us by email on [info@Cambrianweb.com](mailto:info@Cambrianweb.com).

*For more information about us, you can visit our website or our social media channels.*

*[Cambrianweb.com](http://Cambrianweb.com)*

*@gweCambrianweb on Facebook, Twitter and Instagram.*

